

# 2017 H.R. Scholarship Application

Fond du Lac Area Human Resources Association



## **What is the Fond du Lac Area Human Resource Association?**

It is a division of the Fond du Lac Area Association of Commerce.

The purpose of the organization is to:

- Promote and professionalize Human Resource administration and encourage good HR practices.
- Further the education of members in current Human Resources practices and philosophies.
- Discuss problems of mutual interest to those engaged in the Human Resources field in the areas of business, industry, education and government.
- Establish a free communication process among members of the Association.

## **Why is this award offered?**

To support development of human resource professionals in the Fond du Lac Area.

## **Who is eligible?**

Persons applying for this award should:

- Be enrolled in a degree program at an accredited two or four year college or university OR enrolled in a Human Resources certification program.
- Demonstrate interest in Human Resources and have the potential to contribute in the future to the Human Resources profession. May be a practicing HR professional continuing his or her education in a Human Resource related field, i.e. Management, Leadership, etc., or a person new to the field of Human Resources.
- Be a U.S. citizen; AND be a resident of the Fond du Lac area OR attending a program in the Fond du Lac area. i.e., Fond du Lac, Dodge, Calumet or Winnebago counties.

## **When can I apply?**

A completed application must be received by the Association by April 15, 2017 for consideration.

## **How can I apply?**

- Applications may be obtained through the financial aid office of area schools or from the Fond du Lac Area Association of Commerce.
- Students enrolled in an accredited two or four-year program may apply in any year provided they have committed themselves to a major or emphasis in Human Resources through the remainder of their college career. Students enrolled in a Human Resources certification program may apply at any point during their program.
- The application must be completed in full, with all supporting documentation.
- Documentation that must accompany the application includes:
  - Resume
  - High school or most recent college transcript (minimum 24 credits)
  - Statement of Human Resource related goals: applicants must include a letter of intent, outlining their reasons for seeking the award, how they became interested in the Human Resources profession, their intended career objective and how this scholarship award would be used to accomplish that objective.
  - Two letters of recommendation; one from a teacher/instructor and one from an employer or a community organization in which you are involved
- The application and all related documentation must be submitted to the Association of Commerce.

## **How much is the award?**

- \$1500 in scholarship money is available.
- The number of scholarships awarded may vary from year-to-year, with the intent of providing 2-3 awards each year.

## **How are recipients selected?**

- Scholarships are awarded primarily for interest in/contribution to the Human Resources profession, leadership experience, academic achievement and financial need.
- Completed applications will be reviewed by a committee appointed by the Fond du Lac Area Human Resources Association and approved by the Human Resources Association Board of Directors.
- Recipient(s) will be notified by the end of May.
- Payment for scholarships will be made directly by the Association to the college or university for the student's account in late August for the upcoming academic year.

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## PERSONAL DATA

Name: \_\_\_\_\_  
Last First M.I.

E-mail address: \_\_\_\_\_

Phone (during school year): \_\_\_\_\_ Permanent/Home Phone: \_\_\_\_\_

Address during school year: \_\_\_\_\_  
 Use this address for correspondence.

Permanent Home Address: \_\_\_\_\_  
 Use this address for correspondence.

## EDUCATIONAL DATA (Attach Grade Transcripts)

### College / University / Program you will be attending under this scholarship:

School: \_\_\_\_\_ Location: \_\_\_\_\_

Program/Major: \_\_\_\_\_

Class: \_\_Fresh \_\_Soph \_\_Jun \_\_Sen \_\_Graduate \_\_Certificate Load: \_\_Full time \_\_Part time

Expected Graduation/Program Completion Date: \_\_\_\_\_

### Other College / University (if different from above), if any:

School: \_\_\_\_\_ Location: \_\_\_\_\_

Program/Major: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Class: \_\_Fresh \_\_Soph \_\_Jun \_\_Sen \_\_Graduate \_\_Certificate Load: \_\_Full time \_\_Part time

Expected Graduation/Program Completion Date: \_\_\_\_\_ GPA (overall): \_\_\_\_\_

Honors/Awards: \_\_\_\_\_  
\_\_\_\_\_

### High School Attended (if < 1 year college) or other College / University attended

School: \_\_\_\_\_ Location: \_\_\_\_\_

Program/Major: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ GPA (overall): \_\_\_\_\_

Honors/Awards: \_\_\_\_\_  
\_\_\_\_\_

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## EMPLOYMENT HISTORY: (Attach current resume)

Job / Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Major Responsibilities: \_\_\_\_\_

Time in Position (years): \_\_\_\_\_ Accomplishments: \_\_\_\_\_

Job / Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Major Responsibilities: \_\_\_\_\_

Time in Position (years): \_\_\_\_\_ Accomplishments: \_\_\_\_\_

## SCHOLARSHIPS:

Please list any other scholarships/awards and/or tuition reimbursements you have applied for and indicate any you have been granted. Please use another sheet of paper if additional space is needed.

Scholarship/Award:	Amount:	Granted:
_____	_____	_____ (yes/no) _____
_____	_____	_____
_____	_____	_____

### **ALL APPLICANTS MUST SIGN HERE:**

**I affirm that the statements made in this application are true to the best of my knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Reminder**

**The following must also be submitted to complete this application:**

1. Resume.
2. Most recent official college transcript (if completed 24 credits); otherwise, please submit official high school transcript.
3. Statement of Human Resource related goals, a letter of intent outlining your reasons for seeking the award, intended career objective and how this scholarship award would be used to accomplish that objective (1-2 pages).
4. Two letters of recommendation; one from a teacher/instructor and one from an employer or a community organization in which you are involved

#### **For Office Use Only:**

Applicant's Name: \_\_\_\_\_

Scholarship Awarded: No \_\_\_\_\_  
Yes \_\_\_\_\_ Amount: \_\_\_\_\_

Applicant Notified: \_\_\_\_\_

Disbursement Date: \_\_\_\_\_

**Submit this application by April 15, 2017 to:**

Student Relations Committee - Fond du Lac Area HR Association  
Fond du Lac Area Association of Commerce  
207 North Main Street, FDL WI 54935

For more information, please contact the Association of Commerce at:  
Phone: 920-921-9500 Fax: 920-921-9559 E-mail: [info@fdlac.com](mailto:info@fdlac.com)